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Dr H M Shah MBBS

Dr Nasrin Razzaq MBChB, MRCP, DRCOG

Dr K Dissanayake MBBS MRCP DF SRH

Dr K Kothari MBBS MRCP

Dr H Hill BSc MBBS DCH MRCP

**Patient Participation Group****Minutes****25<sup>th</sup> February 2014****Present****Practice Staff**

Dr H M Shah	HMS
Dr N Razzaq	NR
Daryl George	DG

**Patients Representatives**

B. Lister	BL
D. Weir	DW
R. Powell-Thomas	RPT
K. Gerrard	KG
L. Baker	LB
K. Collins	KC
R. McClennon	RM

**Apologies:** P. Field

D. Cooper

A. Andrews

<b>1.</b>	<b>Welcome and Introductions</b> The meeting was opened by HMS, he thanked all members for attending. Apologies were received from Patricia Field, Dorothy Cooper and Angela Andrews. HMS also informed PPG that one of our members had passed away (this opened up a discussion regarding catchment area see matters arising) and another member had moved away	
<b>2.</b>	<b>Minutes of the Last Meeting</b> These were approved by the group	
<b>3.</b>	<b>Matters Arising</b>  <b>News Letter</b> The group discussed the issue with the Newsletter as the member who created the newsletter had moved away and BL kindly volunteered to produce a new one with the help of the other members input. KG suggested that the members all had BL's e-mail so they can mail him ideas for the newsletter. It was also suggested that the newsletter could be available on our website.  <b>Catchment Area</b> Most of the group did not realise we had a catchment area in place for the surgery. HMS did explain that it is mainly for new	

	<p>registrations and would not ask his long standing patients to change to another surgery. It was suggested by LB that we could display our boundary map in the surgery but unfortunately we have not had new maps produced as yet. KG suggested that we could always produce a small map and put it onto our website.</p>	<p><b>NR to look into</b></p>
4.	<p><b>Surgery Survey</b></p> <p>It's that time of year again when we produce a surgery survey for our patients to fill in and help improve our services or just to praise us for our services. 2 questionnaires were passed around the group so we could decide which one to use. It was a unanimous decision between the group that the questionnaire with the most questions would be perfect if produced on one sheet of paper.</p>	<p><b>DG will produce a new one on one sheet of paper</b></p>
5.	<p><b>Starters and Leavers.</b></p> <p>NR discussed starters/leavers. Dr Hannah Hill joined in October 2013 to replace Dr Davies who took up a position close to her home. HMS informed the group that he was retiring at the end of March 2014. Dr Naran Satchi will be joining Bute House Medical Centre in May 2014.</p>	
6.	<p><b>AOB</b></p> <p>DW asked the opinion of the GPs of the national database and whether the GPs felt it was right to share data with private companies. NR clarified that only demographic data would be used for mainly research purposes and the doctors did not have an opinion as to whether this was legal or not.</p> <p>There was a discussion about the local enhanced sharing nodule (EDSM) which allows health and social care professionals to share clinical data. All of these require the patient's consent.</p> <p>RM discussed how he lives with Diabetes and got some benefit from Diabetes UK but would prefer a local group to discuss lifestyle issues. 2 other members of the PPG who also have Diabetes were interested in getting involved in setting up a Bute House Diabetic forum. Dr Kothari would be clinical lead.</p>	<p><b>Discuss with Dr Kothari</b></p>
7.	<p><b>Date of Next Meeting: May 2014 day to TBA</b></p>	